

## AMERICAN TURNERS ENDOWMENT TRUST FUND OFFERINGS

### A. **50/50 COMPUTER GRANTS:**

#### a. **PURPOSE**

- i. This grant is to provide Societies with electronic capabilities to communicate and manage records efficiently in all business dealings internally and externally with other Districts, Societies, the National Office and the American Turners membership as a whole.
- ii. Grants for the purchase of computer related equipment is restricted to new merchandise from an established merchandiser or vendor. This includes desktops, laptops, notebooks, printers, monitors, and keyboards. And any software program(s) that is/are either included in the total purchased package or purchased separately and submitted at the same time of the hardware purchase.
- iii. All computer equipment and software purchased must be compatible with what the National Office is using which is Windows 10, Microsoft Office and Adobe software.
- iv. Only one (1) Computer Grant is allowed within each calendar year. The computer grant is a 50/50 sharable amount of the total invoice for the items mentioned above. The Endowment Trust will pay up to a maximum amount of \$500. Any remainder is the responsibility of the requesting entity e.g. Society.

#### b. **QUALIFY**

- i. The requesting must be in good standing with American Turners being current with their per capita payment and have submitted the statistical information for publication in the National Directory.
- ii. The requesting Society must have been a member of American Turners for a minimum of 3 years.

#### c. **PROCESS**

- i. The computer items are purchased by the requesting entity e.g. Society.
- ii. A request is made for the 50/50 Computer Grant by filling out, signing and submitting an application form.
- iii. A copy of the paid-in-full invoice or proof of purchase must be submitted to the email address listed on the application form.
- iv. Upon receipt, the request will be reviewed and if approved, 50% of the total invoice up to a maximum amount of \$500.00 will be issued by the Endowment Trust.
- v. All equipment purchased under the 50/50 Computer Grant is the property and responsibility of the purchasing entity e.g. Society.